Listing Transfer Request Form

This letter serves as request and authorization to transfer the below mentioned listing(s).

MLS#	Address	MLS#	Address
Seller Signature	Seller Signature	Seller Signature	Seller Signature
MLS#	Address	MLS#	Address
Seller Signature	Seller Signature	Seller Signature	Seller Signature
MLS#	Address	MLS#	Address
Seller Signature	Seller Signature	Seller Signature	Seller Signature

By signing this form all parties agree and give permission to East Polk County Association of REALTORS® to transfer said listings. We also understand that in accordance with office policy it may take up to 48 business hours from time of receipt to complete this request. EPCAR charges a listing transfer fee of $5.00 per listing to be paid in advance. If you have any questions regarding this fee please contact EPCAR at 863-294-3163.

Original Agent Name _____ Agent ID _____

Original Listing Office _____ Office ID _____

Original Broker's MLS# _____ Printed Name _____ Signature _____ Date Signed ___/___/___

New Agent Name _____ Agent ID _____

New Listing Office _____ Office ID _____

New Broker's MLS# _____ Printed Name _____ Signature _____ Date Signed ___/___/___

*** Payment is required prior to any changes***

☐ Visa ☐ MasterCard

Card#: _____ Exp. Date: _____/_____

Amount Charged: $_____

Please fax this form, complete with ALL required signatures to 863-299-5772.
Please allow up to 48 business hours to complete your request.